

## Frequently Asked Questions- Agrimomo Seller Basics

### 1. Where can I sign up as a Seller on the Agrimomo platform?

You may click here <link to <https://dms.agrimomo.com/auth/register>> to sign up as Seller on Agrimomo. This will take you to the Distribution Management System (DMS) where you can create products, set your prices, manage your orders, manage your agents, set the price by location and so much more.

### 2. Can I sign up for an account as a Seller at the Agrimomo office?

Our process is fully automated, so we do not encourage you to visit the Agrimomo office to sign up for a Seller account. After successfully signup, please make sure you complete the Seller KYC by submitting the required documents immediately. Failure to submit the required documents or submission of falsified documents may result in dismissal from the platform and relevant legal actions.

### 3. Which account should I choose - Individual or Juristic Person account?

If you are operating as a juristic person e.g. company or limited partnership, you may choose to sign up as a Juristic Person account. Otherwise, please sign up as an Individual account. The only difference is the type of documents you'll be required to submit in the Seller KYC section under Setting.

### 4. Do I need to submit any physical copies of my documents to Agrimomo to become a Seller on the platform?

No. You do not need to submit any physical copies. All documents must be uploaded to the Seller KYC section under Setting where the uploaded documents will undergo a verification check.

### 5. How long does the verification process take?

The verification process takes approximately 3 working days. However, Seller may start selling immediately upon sign up provided that the Seller submits relevant documents completely.

### 6. Does Agrimomo charge Sellers any commission or fees?

Agrimomo typically charges a 3% marketplace fee (subject to VAT) based on the entire transaction value including VAT. For each transaction, the Seller will also be charged a 17 Baht payment gateway fee (subject to VAT). According the seller agreement that Seller has with Agrimomo, Agrimomo reserves the right to amend the fee which may vary by product category and by country at Agrimomo's sole discretion.

### 7. Can I sell my product outside of my country?

Currently, Agrimomo supports only the domestic transactions. Cross board services will be announced in due course.

#### 8. What is the selling process on Agrimomo?

The selling process on our platform is very straightforward –it just takes 3 simple steps. Step 1, receive a customer's order notification via the Distribution Management System (DMS). Step 2, quote relevant logistic fee, specify payment term and send the relevant quotation document (if any) to the Buyer within 2 business days after receiving the order. Step 3, once Buyer confirms, the Seller delivers the products via own transportation or a third-party logistic provider as appointed by the Seller within delivery lead time which can be set in the Seller KYC under Setting.

#### 9. What payment option should I offer to the Buyer?

There are 3 possible payment options the Seller may choose for each incoming order, namely Pre-pay, Cash on Delivery (COD), and Pay Later with Credit Term. This decision is entirely under the sole discretion of the Seller. Note that Agrimomo will not, under any circumstances, be liable to Seller for consequential, incidental, special, punitive or exemplary damages arising out of or related to this transaction including lost profits or loss of business.

#### 10. When and how will I get paid?

Seller payout is done on the next day basis (t+1 after 10.00 am) only after the Buyer has paid successfully according to the agreed payment term between the Seller and the Buyer. Typically, the Seller receives a proceed after subtracting marketplace fee, payment gateway fee, and relevant withholding taxes. Hence, it is mandatory for Seller to submit a correct and updated bank account information with a proper bank statement or any proof which covers Bank Name, Account Holder Name, and Account Number. This can be done by going to the Seller KYC under Setting in the Distribution Management System (DMS) immediately upon sign up.